

MERCHANDISE VENDOR APPLICATION FOR ACF 2017

Business Name: _____

Contact Name: _____ Website: _____

Address: _____

Contact Phone #: _____ Email: _____

Names of vending personnel assisting with booth:

Please list the products you will be selling at this festival: We do not grant exclusivity on any items but may limit merchandise once we feel we have reached a saturation point.

Date Requirements:

We accept only vendors who will be vending both days of the festival.

BOOTH FEES are for the entire weekend: Please check the space next to your tent size:

10x10- \$275.00 _____ **10x20- \$375.00** _____ **20x20- \$475.00** _____

Please contact us if you require a larger booth – pricing and placement may be discussed.

Electricity: The venue does not have electricity available for vendors and vendors are not allowed to bring generators. If your merchandise requires electricity, we are sorry, but will not be able to accommodate you. The event closes right after sundown. There will be some overhead ambient light, but will be relatively dim. You might want to bring solar or battery powered lighting to help with shutdown and final sales of the evening.

Location: Because of the changing map and accessible areas of the park, we cannot guarantee a particular vending location/spot. The Vendor Director and staff will guide you to your spot upon arrival. We ask for your flexibility on space as we adjust to the new venue.

Booth Sharing: Is not allowed. One business per application, please.

Please email this completed application to: ACFVENDORS@GMAIL.COM by SEPTEMBER 1.

Our Vendor Director will review your application and you will be contacted with a decision on whether or not you have been accepted. Once you have been notified of acceptance, we will send a payment link for payment via paypal. You do not need a paypal account or need to create one to use the link. It will accept credit card payments and check payments.

You will not be reserved until full payment has been received.

Fees are nonrefundable.

AGREEMENT ADDENDUM:

- You are responsible for bringing your own tent, table, chairs etc. The ACF does not provide any of these items. **The venue has high winds so please bring extra weights in addition to staking.**
- You are responsible for you own setup and takedown; we do not have volunteers available for you. Please have enough workers to facilitate a quick setup and takedown.
- Pets are not allowed on the Park Grounds. The animals at the festival have special clearance to attend the festival as part of our presentations.
- You are not allowed to “busk” at your tent (as in perform) a musical act. This is out of respect for performers who were selected to perform.
- You are not allowed to bring any ALCOHOL in or out of the park. You can purchase pints at our beer booths and consume it within the grounds if you are of age. Please drink responsibly.
- There will be food and drink vendors available at the Festival, we no longer allow coolers into the festival.
- Because of Health Dept regulations, you may not sell food or give away food samples at your tent without a Health Permit and if you plan on selling prepared food you must also apply as a food vendor.
- You may not leave your children unattended at your tent.
- You can leave your tent up overnight at the venue on Friday and Saturday nights only at your own risk. There is one overnight security guard with a lot of area to cover, so please take with you anything of high value or anything that cannot be replaced. ACF is not responsible for any lost, stolen or damaged items.
- We will have ice for sale. 20LB bags are \$7. You can purchase the ice at either of our beer booths.
- You MUST adhere to the setup and take down times for the festival. If you are not out of the park 2 hours after festival closing, then ACA may be charged extra rental and security fees and these will be passed on to vendors who have not respected those times. Failure to be out of the park by the designated time on Sunday evening will also result in our refusal of any future applications by your business.
- You MUST load or unload your vehicle and then move it off the grounds immediately. Please do not bring on vehicles that are leaking fluids. Drive extremely slowly and do not damage landscaping, grass or other venue property. You could be responsible for paying damages to the venue.
- **Please make sure all trash is removed from your booth and placed in the dumpsters. All boxes MUST be broken down before placed in the dumpsters or they will fill to capacity too quickly.**
- **The venue does not allow camping or overnight RV parking.**

FRIDAY SETUP HOURS: Friday – 8:00am to 6pm

You must be out by 6:00 pm on Friday. The gates will be locked at that time.

For those that cannot setup on Friday there is a small window on Saturday morning from– 8:00 am to 10:00am
All cars must be off the grounds by 10:00am on Saturday morning so we may make ready for our audience.

SUNDAY TAKEDOWN:

The festival ends at around 7:30pm. Out of respect for the performers, no takedown can occur while they are on stage. **The access gate will open after all patrons have left the grounds. At that time, you can bring your vehicle in to load. Gates will be locked and vendors must be out by 10pm.**

I have read the above and agree to adhere to these rules and responsibilities:

Company: _____

Print Name: _____ Signature: _____